



Office of Alcoholic Beverage Control
City of Baton Rouge/Parish of East Baton Rouge
10500 Coursey Blvd., Suite 202
Baton Rouge, LA 70816
Telephone (225) 389-3364; Fax (225) 389-7869

Acknowledgment Statement Laws Concerning Classified/Retail Employee Licenses

This Is To Acknowledge The Following:

1.A.2 CLASSIFIED EMPLOYEE LICENSE REQUIRED:

Any person employed in a Class A or R licensed business or a licensed limousine service who, as a function of their duties, dispense, sell or serve any alcoholic beverages as described in Section 1.A. of this ordinance shall be required to be licensed. Persons required to hold permits under this section shall be referred to as classified employees and that classification, as used in this section, shall include, but not be restricted to mean bartenders, barmaids, waiters, waitresses, cocktail waiters, cocktail waitresses, managers, bouncers, doormen, disc jockeys and chauffeurs employed by a licensed limousines service except that this subsection shall not apply to a person holding a dealer's license, or to a person holding a Waiter/Waitress Alcoholic Beverage Permit as described in this ordinance.

(A) RETAIL CLERK LICENSE REQUIRED:

Any person employed in a Class B licensed retail business who, as a function of their duties, dispenses, sells or serves any alcoholic beverages as described in Section 1.A. of this ordinance. Persons required to hold permits under this section shall be referred to as retail clerks and that classification, as used in this section, shall include, but not be restricted to mean managers, sales clerks, retail clerks, and check-out counter clerks.

(B) WAITER/WAITRESS LICENSE REQUIRED:

Any person employed in a Class A or R licensed retail business whose primary function is to take orders for and serve food and food items and who also takes orders for and serves alcoholic beverages in conjunction with the serving of those meals.

**I HAVE READ THE ABOVE REQUIREMENTS LISTED ABOVE AND UNDERSTAND THAT ANY VIOLATIONS WILL RESULT IN A FINE AND/OR SUSPENSION.
THE ORIGINAL LICENSE OR A COPY MUST BE ON PREMISES AT ALL TIMES FOR INSPECTIONS.**

Acknowledged & Received by: _____
Owner/Manager of Record Print and Sign

Trade Name of Business: _____

Address of Business: _____

Reviewed By: _____ Date: _____
ABC Representative