

By Burgess
Introduced 9-24-07
P.H. 2-14-07

ADOPTED
METROPOLITAN COUNCIL

FEB 14 2007

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RESOLUTION 45320

Burgess
COUNCIL ADMINISTRATOR TREASURER

REVOKING RESOLUTION 30334 AND ALL RESOLUTIONS IN CONFLICT HERewith, AND AUTHORIZING THE MAYOR-PRESIDENT TO IMPLEMENT A HIGH SCHOOL STUDENT INTERN PROGRAM, WHICH SHALL ALLOW HIGH SCHOOL STUDENT INTERNS TO CONTRACT WITH CITY-PARISH DEPARTMENTS TO PERFORM ASSIGNED DUTIES IN ORDER TO GAIN KNOWLEDGE OF THE CITY-PARISH SYSTEM AND TO FOSTER POST-GRADUATE EMPLOYMENT WITH THE CITY-PARISH, WHICH SHALL BE EFFECTIVE FEBRUARY 17, 2007.

BE IT RESOLVED by the Metropolitan Council of the Parish of East Baton Rouge and City of Baton Rouge that:

Section 1. The Mayor-President is hereby authorized on behalf of the City of Baton Rouge and Parish of East Baton Rouge and implement a High School Student Intern Program, which shall allow high school student interns to contract with City-Parish departments to perform assigned duties in order to gain knowledge of the City-Parish system and to foster post-graduate employment with the City-Parish, which shall be effective February 17, 2007.

Section 2. The Mayor-President is hereby further authorized to execute contracts with High School Student Interns which shall include the following terms:

1. The contract must be approved by Human Resources and the Parish Attorney's office.
2. The Student Intern may not have been employed by the City-Parish (except by contract) in the same department in the prior two years and must complete an application which includes disclosing immediate family members who are employed at the City-Parish or serving as Council members, the Mayor-President or the Mayor-President's Executive staff in order to avoid potential State Ethics Code violations.
3. The Student Intern must be:
 - A. At least 16 years of age;
 - B. Enrolled in a secondary educational institution

in East Baton Rouge parish;

C. Considered a "senior" by the institution;

D. Maintain a 2.5 GPA or better; and

E. Recommended by the high school counselor
for such internship;

All conditions must apply within 120 days of all times during the appointment. The Student Intern certifies that in the event any of these conditions change that he/she will immediately notify the department and that such change or failure to report such change may result in the termination of the contract.

4. The Student Intern must agree that he/she will not normally be requested or allowed to work more than 20 hours per week; however, he/she may work up to 40 hours per week during summer.
5. The Student Intern must agree that he/she is not a classified or unclassified employee of the City-Parish and that he/she shall not have, be entitled to or receive any of the benefits afforded to classified or unclassified employees of the City-Parish.

Section 3. All other ordinances or resolutions in conflict herewith are hereby repealed and/or revoked including but not limited to Resolution Number 30334, dated August 8, 1990 and Resolution 31326, dated June 26, 1991.