



# CITY-PARISH INSPECTION DIVISION



## Plans Review Mechanical Equipment

**At time of application:** this form shall be completed and submitted by the designer, engineer or third party reviewer for all areas or equipment associated with a permit. Any spaces not filled may cause your permit to be delayed.

**Note:**

- (a) - Plans shall be prepared by a Louisiana registered design professional.
- (b) - Mechanical engineer stamp required for plans submitted with a combined cooling load of 10 or greater tons for each suite or building.
- (c) - Example of figuring equipment with (>10) – 2 - 25 ton units / 25-9=16 mark 2 in Qty. column for 5 to 9 A/C Tons or Refrigeration HP and the remainder tonnage or horsepower in Qty. for 10 and greater totaling 32 .

**PROJECT INFORMATION:** (Please print)

**PERMIT NUMBER:** (Office use only) \_\_\_\_\_

NAME OF BUSINESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

**CONSTRUCTION:**  Commercial  Residential  New  Remodel  Addition  Change Out

**Description of work:** \_\_\_\_\_

\_\_\_\_\_

Qty.	Equipment
	A/C Unit, 0-4 Tons
	AC Unit, 5-9 Tons
	AC Unit, > 10 Tons
	Boiler (New or Change)
	Change Out, 0-4 Tons (Existing only)
	Change Out, 5-9 Tons (Existing only)
	Change Out, > 10 Tons (Existing only)
	Change Out or Relocation, Heater Only
	Change Out or Relocation, Condenser Only
	Change Out or Relocation, Coil Only
	Cooling Tower (New or Change)
	Commercial Clothes Dryer

Qty.	Equipment
	Cooling/Heating Coil (Existing Chiller)
	Duct or Register Alteration
	Exhaust Fan (Stand alone system)
	Fire Extinguishing System (HOOD)
	Hoods (New or Change)
	Heater, Unit (Hanging and Wall Electric or Gas)
	Heater, Duct (VAV or Inline)
	Incinerator
	Refrigeration, 0-4 HP
	Refrigeration, 5-9 HP
	Refrigeration >10 HP
	Refrig. Cooler/Freezer (Walk-in)

**Application completed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_