



Department of Development
Permit & Inspection Division

City of Baton Rouge
Parish of East Baton Rouge

300 N. 10th St.
Baton Rouge, Louisiana 70802
(225) 389-3233

Letter of Authorization

I _____, of _____
(License Holder) (Company Name)

do hereby authorize the following person(s) for the following areas (check all that apply):

_____ **Electrical** _____ **Mechanical** _____ **Plumbing**

(Name)

___ authorized for permits
___ authorized for inspections.

(Name)

___ authorized for permits
___ authorized for inspections

(Name)

___ authorized for permits
___ authorized for inspections

(Name)

___ authorized for permits
___ authorized for inspections

(Signature of License Holder)

Date

Please submit this document to our office as soon as possible. No person(s) will be able to request permits or inspections unless listed above. This letter will be processed and go into effect immediately. Should you have further questions, please contact our office between 7:30 am and 4:00 pm Mon - Fri. We appreciate your assistance with this matter.