

# FLOOD ZONE DETERMINATION FORM

## DPW PERMIT AND INSPECTION DIVISION

CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE

300 N. 10TH STREET • P.O. BOX 1471 • BATON ROUGE, LA. 70802

COMMERCIAL (225) 389-3105 • FAX (225) 389-7861 • RESIDENTIAL (225) 389-3225 • FAX (225) 389-4895

**Residential**

**Commercial**

### SECTION A - TO BE COMPLETED BY THE OWNER OR THE OWNER'S AGENT. PLEASE PRINT.

#### Owner's Present Street Address:

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City, State \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

#### Professional Selected to Certify Elevation (1):

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City, State \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

#### Owner's Proposed New Street Address:

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City, State \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

#### Submitted By: Owner Owner's Agent

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City, State \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Signature:**  Owner  Owner Agent \_\_\_\_\_ **Date** \_\_\_\_\_

### SECTION B - TO BE COMPLETED BY THE PERMIT & INSPECTION DIVISION. PLEASE PRINT.

Lot & Block Page Number \_\_\_\_\_ Census \_\_\_\_\_ Zoning District \_\_\_\_\_  
Subdivision \_\_\_\_\_ Filing \_\_\_\_\_ City/Parish \_\_\_\_\_  
Municipal Number \_\_\_\_\_ By \_\_\_\_\_  
Lot/Tract Number \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: Attach a photo copy of the Sewer Lot & Block Map, Plot Plan and (if applicable) a Location Map.**

### \$15 Fee on all request for flood information:

### SECTION C - TO BE COMPLETED BY THE ENGINEERING DIVISION. PLEASE PRINT.

FIRM Flood Zone at Site \_\_\_\_\_ Fill Restricted  Yes  No  
FIRM Base Flood Elevation  At Site \_\_\_\_\_ Feet NAVD  
 Adjacent Flood Zone / FHF(2) \_\_\_\_\_ Feet NAVD  
Inundation Elevation (Flood of Record) if applicable: \_\_\_\_\_ Feet NAVD  
Location of Inundation \_\_\_\_\_  
FIRM Community Panel No. 220058- \_\_\_\_\_ Date FIRM \_\_\_\_\_  
Date of LOMA (3) or LOMR (4) \_\_\_\_\_

Gen'l Remarks \_\_\_\_\_  
Researched by \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: At your request, we have researched the Flood Insurance Rate Map of the property as described herein.**

**Zone A** ..... Areas of 100-Year flood; base flood elevations and flood hazard factors not determined.

**Zone AE** ..... Areas of 100-Year flood; base flood elevations and flood hazard factors determined.

**Zone B/X** ..... Areas between limits of the 100-Year flood and 500 Year flood or certain areas subject to 100-Year flooding with average depth less than one foot.

**Zone C/X** ..... Areas of minimal flooding.

#### Footnotes:

- 1..... Professional Engineer, Registered Architect, Professional Land Surveyor
- 2..... Flood Hazard Factor
- 3..... Letter of Map Amendment
- 4..... Letter of Map Revision

# COMPLETING THE FLOOD ZONE DETERMINATION FORM

The City-Parish Flood Ordinance requires that you first complete **Section A** of the Flood Zone Determination Form prior to applying for a building permit. This process will determine the lowest elevation at which you may construct your floor.

## Completing Your (the owner) Section

1. Provide a plot plan and complete Section A of the Flood Zone Determination Form.
2. Section B will be completed by the Permit and Inspection Division. We will forward it to the DPW Engineering Division for further processing.
3. You will be notified by your selected professional (the individual you named on Section A of the form) when the lowest floor elevation has been determined.

SECTION		TO BE COMPLETED BY OWNER OR OWNER'S AGENT. PLEASE	
Owner's Present Street Address: Name _____ Street _____ City, State _____ Phone _____ Fax _____	Professional Selected to Certify Elevation (1): Name _____ Street _____ City, State _____ Phone _____ Fax _____		
Owner's Proposed New Street Address: Name _____ Street _____ City, State _____ Phone _____ Fax _____	Submitted By: <input type="checkbox"/> Owner <input type="checkbox"/> Owner's Agent Name _____ Street _____ City, State _____ Phone _____ Fax _____		
Signature: <input type="checkbox"/> Owner <input type="checkbox"/> Owner's Agent _____ Date: _____			

SECTION		TO BE COMPLETED BY DPW INSPECTION DIVISION. PLEASE	
Lot & Block Page Number: _____ Census No: _____ Subdivision: _____ Municipal Number: _____ Lot/Tract Number: _____	Zoning Dist: _____ Filing: _____ City/Parish: _____ By: _____ Date: _____		
NOTE: Attach a photo copy of the Sewer Lot & Block Map, Plot Plan and (if applicable) a Location Map.			

SECTION		TO BE COMPLETED BY DPW ENGINEERING. PLEASE	
Researched By: _____ Date: _____			
FIRM Flood Zone at Site: _____ FIRM Base Flood Elev: <input type="checkbox"/> At Site: _____ Feet NGVD <input type="checkbox"/> Adjacent Flood Zone / FHF(2): _____ Feet NGVD Inundation Elevation (Flood of Record) if applicable: _____ Feet NGVD Location of Inundation: _____ FIRM Community Panel No. 220058- _____ Date, FIRM: _____	Fill Restricted: No <input type="checkbox"/> Yes <input type="checkbox"/>		
Remarks: _____ Date, LOMA(3) or LOMR (4): _____			
At your request, we have researched the Flood Insurance Rate Map of the property described above with the aforementioned results.			

## The Flood Zone Determination Form

Your selected professional should have provided you with a Proposed Certificate of Elevation. You are now ready to submit your plans, along with any other requirements, to the DPW Permit and Inspection Division.