

This schedule adopted in accordance with LSA R.S. 13:2002B; 13:1910; 13:1885

- THE FOLLOWING COSTS/FEEs SHALL BE PAID TO THE CLERK OF COURT AT THE TIME OF FILING OF THE PLEADING SPECIFIED. IN ALL INSTANCES, THE AMOUNT PROVIDED FOR IS NOT A DEPOSIT, BUT IS A NON-REFUNDABLE FILING FEE.
- Checks or Money Orders for filing fees should be made payable to Baton Rouge City Court. VISA, Mastercard, Discover, and American Express also accepted.

NEW SUITS/INCIDENTAL DEMANDS

<u>FILING/SERVICE RENDERED</u>	<u>REQUIRED FEE</u>	<u>ADDITIONAL FEE (*)</u>
Each Filing/Service Listed Below	\$ 148.50 (1 defendant)	\$30.00 per add'l def.
New Suit		
Executory Process – (Writ of Seizure and Sale)		
Sequestration		
Writ of Injunction		
Motion and Order to Show Cause – (Leased Movables)		
Answer and/or Reconventional Demand		
Answer and/or Third Party Demand		
Cross Claim and/or Intervention		
Any other pleading that requires service		
Temporary Restraining Order	\$148.50 – (Separate filing required for each add'l def.)	

SPECIAL PROCEEDINGS

<u>FILING/SERVICE RENDERED</u>	<u>REQUIRED FEE</u>	<u>ADDITIONAL FEE (*)</u>
Each Filing/Service Listed Below	\$ 145.00 (1 defendant)	\$ 30.00 per add'l def.
Petition for Deficiency Judgment – (following Seizure and Sale under executory process)		
Petition for Nullity of Judgment		
Petition to make Judgment Executory		
Garnishment - (includes \$15.00 for attorney answering interrogatories)		

SMALL CLAIMS

(Claiming \$5,000.00 or less – LSA R.S. 13:5200)

<u>FILING/SERVICE RENDERED</u>	<u>REQUIRED FEE</u>	<u>ADDITIONAL FEE (*)</u>
Small Claim Suit	\$74.50 (1 defendant)	\$35.00 per add'l def.
Answer and/or Reconventional Demand	\$74.50 (1 defendant)	\$35.00 per add'l def.
Transfer to Regular Court	\$50.00	
Supplemental and Amending Petition	\$20.00 per defendant (other than additional defendant)	
Reissue of Statement of Claim and Citation	\$20.00 per defendant	
Subpoena	\$20.00 per service	\$40.00 deposit for each law enforcement officer, R.S.13:3662.
Reissue of Judgment	\$20.00 per service	

EVICCTIONS

<u>FILING/SERVICE RENDERED</u>	<u>REQUIRED FEE</u>	<u>ADDITIONAL FEE</u>
Eviction (Must be in Parish Limits)	\$128.50 (1 defendant)	\$10.00 per add'l def.
Reissue of Eviction (different address)	\$128.50 (1 defendant)	\$10.00 per add'l def.
(same address)	\$ 35.00 (1 defendant)	\$10.00 per add'l def.

MOTIONS, RULES, HEARINGS & OTHER PROCEEDINGS

<u>FILING/SERVICE RENDERED</u>	<u>REQUIRED FEE (*)</u>	<u>ADDITIONAL FEE (*)</u>
Each Filing/Service Listed Below	\$70.00 (1 defendant)	\$30.00 per add'l service
Exceptions		
Judgment Debtor Rule		
Motion for Summary Judgment		
Rules - (Nisi; Pro Confesso; Compel, etc.)		
Motion for Petition for New Trial		
Reissue Citation and Petition		
Request for Admission of Facts to be served		
Supplemental and Amending Petition		
Petition to amend Judgment		
Reissue of garnishment - (address change only)		
Petition to Revive Judgment		
Any other pleading that requires service		

WRIT OF FIFA

FIFA TO CONSTABLE - \$50.00 required fee + \$20.00 per additional service. In addition, a \$125.00 Storage Fee is required (per vehicle) + \$8.00 DMV fee (per vehicle). CHECKS ONLY: Storage Fee made payable to the Constable's Office and DMV fee made payable to Dept. of Motor Vehicles.

FIFA TO SHERIFF - \$25.00 required fee + additional required deposit. (See #7 on back page)

OTHER SERVICES

Reissue of Judgment	\$35.00 per service (*)
Service by Private Process Server	\$35.00 per service + cost of reissue of documents
Subpoena/Subpoena Duces Tecum	\$50.00 per service + \$40.00 deposit for each law enforcement officer, R.S. 13:3662.
Curator, appointed by the Court	\$200.00 Curator Fee + cost of service of pleading
(Other expenses must be submitted by an Affidavit to Judge)	

MISCELLANEOUS CHARGES/FEEs

Act of Congress.....	\$ 11.00
Cost of Certified Copies.....	\$ 1.00 per page
Cost of Copies.....	\$.50 per page
Cost of Transcript (Already Prepared)	\$.50 per page
Preparation of Transcript (For Appeal & On Request).....	\$ 2.50 per page
Deposit for Special Transcript Request (Non-Appeal).....	\$ 50.00
Motion or Petition for Appeal	Contact Appeals Division (225) 389-5257, Room 105
Filing of certain documents in record with no service.....	No Charge
Cost of copies of suit transferred to another court.....	\$.50 per page
Computer reports.....	\$ 20.00
Fax Filing Transmission Fee	\$ 5.00
Record or Judgment Verification	\$ 20.00
<i>(OPTION - On site manual or computer search by requesting party available without expense.)</i>	
NSF Fee	\$ 50.00
Mortgage Records/Judgment Recordation Fee.....	\$10.00*
*Plus EBR Parish Clerk of Court Recording Fee	

(*) ADDITIONAL IMPORTANT FEE AND SERVICE INFORMATION LISTED ON BACK →

ADDITIONAL INFORMATION

1. All payments to the East Baton Rouge Parish Sheriff's Office (EBRPSO), Secretary of State (SOS), or other outside agencies must be made by check or money order – CASH PAYMENTS NOT ACCEPTED.
2. Any SERVICE, except small claims suits, on the SECRETARY OF STATE, requires a \$50.00 check made payable to the SECRETARY OF STATE AND a separate check in the sum of \$30.08 made payable to EBRPSO.
3. Prior to filing a Garnishment Petition that has to be served by the East Baton Rouge Parish Sheriff's Office, please contact their office at (225) 389-4818 for service fees.
4. SERVICE of Small Claim citations within the City limits requires a \$10.00 service fee, in addition to the required filing fee.
5. Any SERVICE OUT-OF-CITY-LIMITS but within EBRP requires a check made payable to EBRPSO. Cost varies according to zip code.
6. Any SERVICE OUT OF THE PARISH will cost \$60.00 in addition to the filing fee, except for the following parishes which require a check made payable to that parish. Please call the Clerk's Office for the service fee amount. (*Caddo, Jefferson, Orleans, Plaquemines, Tangipahoa, & West Baton Rouge*)
7. East Baton Rouge Sheriff's Office requires a deposit payable to EBRPSO prior to the execution of Writ of Fi Fa, Writ of Seizure and Sale, Writ of Sequestration, and Writ of Attachment. The deposit amounts are \$125.00 or \$1,000.00 and are determined based upon the type of writ being processed. Please contact the East Baton Rouge Parish Sheriff's Office at (225) 389-4818 for the deposit amount required.
8. Any SERVICE to be made by the Sheriff of Jefferson Parish requires a \$20.00 check payable to the Sheriff of Jefferson Parish. Garnishments will not be accepted by the Sheriff's Office. Deposits for seizures are: Automobiles \$700; Real Estate \$1,700. (Payable to Sheriff of Jefferson Parish). Any Garnishments to be served in Jefferson Parish (other than Metairie) – please contact the Jefferson Parish Sheriff's Office to determine the proper serving authority for your garnishment pleadings. After determining the correct serving agent, supply the Civil Office with fees associated with the cost of the garnishment. Only business or attorney checks are accepted.
9. Please note that the prices are subject to change for any Constable or Sheriff's Office.
10. You must supply us with all service copies and return copies or you will be charged for copies at our current copy rate. (See reverse)

BATON ROUGE CITY COURT

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Baton Rouge, LA 70802**

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www.brgov.com/dept/citycourt

CIVIL COURT COSTS SCHEDULE

EFFECTIVE JULY 1, 2017

